

**MACKENZIE COUNTY
ORGANIZATIONAL COUNCIL MEETING**

**Tuesday, October 27, 2020
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Jacque Bateman	Councillor
Peter F. Braun	Councillor
Cameron Cardinal	Councillor
David Driedger	Councillor
Eric Jorgensen	Councillor
Josh Knelsen	Councillor
Anthony Peters	Councillor
Ernest Peters	Councillor
Walter Sarapuk	Councillor
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

Len Racher	Chief Administrative Officer
Carol Gabriel	Deputy Chief Administrative Officer/ Recording Secretary
Jennifer Batt	Director of Finance
Fred Wiebe	Director of Utilities
Don Roberts	Director of Community Services
Byron Peters	Director of Planning and Development
Caitlin Smith	Manager of Planning and Development
Grant Smith	Agricultural Fieldman

ALSO PRESENT: S/Sgt. Jesse Gilbert, Fort Vermilion RCMP
Cpl. Mike Brown, Fort Vermilion RCMP
Members of the Public

Minutes of the Organizational Council meeting for Mackenzie County held on October 27, 2020 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Len Racher, Chief Administrative Officer, called the meeting to order at 10:14 a.m.

AGENDA:

2. a) Adoption of Agenda

MOTION 20-10-636

MOVED by Councillor Sarapuk

That the agenda be adopted as presented and that Item 6. a) be moved to follow all committee appointments.

CARRIED

ELECTION OF REEVE

3. a) Election of Reeve

Mr. Racher called for nominations for the position of Reeve for Mackenzie County for the period October 27, 2020 to October 2021.

First Call: Councillor Sarapuk nominated Councillor Knelsen.
Nomination accepted.

Second Call: No further nominations.

Third Call: No further nominations.

Councillor Knelsen was acclaimed as Reeve for Mackenzie County for the period October 27, 2020 to October 2021.

**OATH OF OFFICE –
REEVE:**

3. b) Oath of Office – Reeve

The Oath of Office was administered to the Reeve by Don Roberts, Commissioner of Oaths.

TURNOVER OF CHAIR:

4. a) Turnover of Chair to the Reeve

Mr. Racher turned over the chair to the newly acclaimed Reeve.

**ELECTION OF DEPUTY
REEVE:**

5. a) Election of Deputy Reeve

Reeve Knelsen called for nominations for the position of Deputy Reeve for Mackenzie County for the period October 27, 2020 to October 2021.

First Call: Councillor E. Peters nominated Councillor Sarapuk.
Nomination accepted.

Second Call: No further nominations.

Third Call: No further nominations.

MOTION 20-10-637

MOVED by Councillor Wardley

That nominations cease for the position of Deputy Reeve.

CARRIED

Councillor Sarapuk was acclaimed as Deputy Reeve for Mackenzie County for the period October 27, 2020 to October 2021.

**OATH OF OFFICE –
DEPUTY REEVE:**

5. b) Oath of Office – Deputy Reeve

The Oath of Office was administered to the Deputy Reeve by Don Roberts, Commissioner of Oaths.

**COUNCIL INTERNAL
COMMITTEES:**

7. a) Agricultural Appeal Board

MOTION 20-10-638

MOVED by Councillor E. Peters

That the following Councillors be appointed to the **Agricultural Appeal Board** for a one-year term – October 27, 2020 to October 2021.

1. Deputy Reeve Sarapuk
2. Councillor Jorgensen
3. Councillor Wardley

CARRIED

**COUNCIL INTERNAL
COMMITTEES:**

7. b) Agricultural Service Board

MOTION 20-10-639

MOVED by Councillor Braun

That the **Agricultural Service Board** be received for information.

CARRIED

**COUNCIL INTERNAL
COMMITTEES:**

7. c) Assessment Review Board

MOTION 20-10-640

MOVED by Councillor Bateman

That the following Councillors be appointed to the **Assessment Review Board** for a one year term – October 27, 2020 to October 2021, subject to eligibility.

1. Councillor Cardinal
2. Councillor Wardley

CARRIED

**COUNCIL INTERNAL
COMMITTEES:**

7. d) Community Services Committee

MOTION 20-10-641

MOVED by Councillor Driedger

That the following Councillors be appointed to the **Community Services Committee** for a one year term – October 27, 2020 to October 2021.

1. Fort Vermilion – Councillor Cardinal
2. La Crete – Councillor Braun
3. Zama – Councillor Wardley
4. Council Member at Large – Councillor Jorgensen

CARRIED

MOTION 20-10-642

MOVED by Councillor Wardley

That the **Community Services Committee** Terms of Reference be approved as amended.

CARRIED

**COUNCIL INTERNAL
COMMITTEES:**

7. e) Community Streetscape Implementation Committee

MOTION 20-10-643

MOVED by Councillor Braun

That the following Members at Large be appointed to the **Community Streetscape Implementation Committee** for a two year term – October 27, 2020 to October 2022 and that the remaining positions be re-advertised.

Erick Carter – Fort Vermilion

CARRIED

**COUNCIL INTERNAL
COMMITTEES:**

7. f) Emergency Advisory Committee

MOTION 20-10-644

MOVED by Councillor Driedger

That the **Emergency Advisory Committee** be received for information.

CARRIED

**COUNCIL INTERNAL
COMMITTEES:**

7. g) Indigenous Liaison Committee

MOTION 20-10-645

MOVED by Councillor Braun

That the **Indigenous Liaison Committee** be received for information.

CARRIED

**COUNCIL INTERNAL
COMMITTEES:**

7. h) Inter-Municipal Planning Commission

MOTION 20-10-646

MOVED by Councillor Wardley

That the following Councillors be appointed to the **Inter-Municipal Planning Commission** for a one year term – October 27, 2020 to October 2021.

1. Councillor Bateman
2. Councillor Driedger

CARRIED

MOTION 20-10-647

MOVED by Councillor Braun

That the following Member at Large be appointed to the **Inter-Municipal Planning Commission** for a one year term – October 27, 2020 to October 2021.

1. John W. Driedger

CARRIED

COUNCIL INTERNAL

7. i) Inter-Municipal Subdivision & Development Appeal

COMMITTEES:

Board

MOTION 20-10-648

MOVED by Councillor Driedger

That the following Councillor be appointed to the **Inter-Municipal Subdivision & Development Appeal Board** for a one year term – October 27, 2020 to October 2021.

1. Councillor Wardley
2. Councillor Cardinal (alternate)

CARRIED

MOTION 20-10-649

MOVED by Councillor Wardley

That the members appointed to the Subdivision & Development Appeal Board be appointed to the **Inter-Municipal Subdivision & Development Appeal Board** for a one year term – October 27, 2020 to October 2021.

CARRIED

**COUNCIL INTERNAL
COMMITTEES:**

7. j) Mackenzie Library Board

MOTION 20-10-650

MOVED by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **Mackenzie Library Board** for a one year term – October 27, 2020 to October 2021.

1. Councillor Cardinal
2. Councillor Wardley

CARRIED

MOTION 20-10-651

MOVED by Deputy Reeve Sarapuk

That the following Members at Large be appointed to the **Mackenzie Library Board**:

1. Fort Vermilion (3 Year Term) – Steven Simpson
2. Zama (2 Year Term) – Kayla Wardley

CARRIED

**COUNCIL INTERNAL
COMMITTEES:**

7. k) Municipal Planning Commission

MOTION 20-10-652

MOVED by Councillor Wardley

That the following Councillors be appointed to the **Municipal Planning Commission** for a one year term – October 27, 2020 to October 2021.

1. Councillor Driedger
2. Councillor Bateman

CARRIED

Reeve Knelsen recessed the meeting at 10:57 a.m. and reconvened the meeting at 11:06 a.m.

MOTION 20-10-653

MOVED by Councillor Braun

That the following Members at Large be appointed to the **Municipal Planning Commission** for a one year term – October 27, 2020 to October 2021.

1. Beth Kappelar (High Level Rural)
2. Erick Carter (Fort Vermilion)
3. John W. Driedger (La Crete)

CARRIED

**COUNCIL INTERNAL
COMMITTEES:**

**7. l) Northwest Alberta Regional Emergency Advisory
Committee**

MOTION 20-10-654

MOVED by Councillor Driedger

That the following Councillors be appointed to the **Northwest Alberta Regional Emergency Advisory Committee** for a one-year term – October 27, 2020 to October 2021.

1. Councillor Bateman
2. Councillor E. Peters
3. Reeve Knelsen (alternate)

CARRIED

**COUNCIL INTERNAL
COMMITTEES:**

7. m) Subdivision & Development Appeal Board

MOTION 20-10-655

MOVED by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **Subdivision &**

Development Appeal Board for a one year term – October 27, 2020 to October 2021, subject to eligibility.

1. Councillor Cardinal
2. Councillor Wardley

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. a) Boreal Housing Foundation

MOTION 20-10-656

MOVED by Councillor Braun

That the following Councillors be appointed to the **Boreal Housing Foundation** for a one-year term – October 27, 2020 to October 2021.

1. Reeve Knelsen
2. Councillor Cardinal

CARRIED

MOTION 20-10-657

MOVED by Councillor A. Peters

That the following Member at Large be appointed to the **Boreal Housing Foundation** for a one year term – October 27, 2020 to October 2021.

1. Tim Driedger

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. b) Caribou Mountains Wildland Advisory Committee

MOTION 20-10-658

MOVED by Councillor Bateman

That the Caribou Mountains Wildland Advisory Committee be received for information.

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. c) Community Futures Northwest Alberta

MOTION 20-10-659

MOVED by Councillor Braun

That the following Councillor be appointed to the **Community Futures Northwest Alberta** for a one-year term – October 27, 2020 to October 2021.

1. Deputy Reeve Sarapuk

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. d) Hay Zama Committee

MOTION 20-10-660

MOVED by Councillor Driedger

That the following Councillors be appointed to the **Hay Zama Committee** for a one-year term – October 27, 2020 to October 2021.

1. Reeve Knelsen
2. Councillor Wardley

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. e) High Level Forests Public Advisory Committee

MOTION 20-10-661

MOVED by Councillor Bateman

That the following Councillors be appointed to the **High Level Forests Public Advisory Committee** for a one-year term – October 27, 2020 to October 2021.

1. Councillor Wardley
2. Councillor A. Peters (alternate)

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. f) High Level Recreation Facility Task Force

MOTION 20-10-662

MOVED by Councillor Wardley

That the following Councillor be appointed to the **High Level Recreation Facility Task Force** for a one-year term – October

27, 2020 to October 2021.
1. Councillor Bateman

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. g) Indigenous Joint Mutual Aid Committee

MOTION 20-10-663

MOVED by Councillor Bateman

That the following Councillors be appointed to the **Indigenous Joint Mutual Aid Committee** for a one-year term – October 27, 2020 to October 2021.

1. Councillor Cardinal
2. Councillor Jorgensen (alternate)

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. h) La Crete Community Adult Learning Council

MOTION 20-10-664

MOVED by Councillor E. Peters

That the following Councillor be appointed to the **La Crete Community Adult Learning Council** for a one-year term – October 27, 2020 to October 2021.

1. Councillor Braun

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. i) Mackenzie Applied Research Association (MARA)

MOTION 20-10-665

MOVED by Deputy Reeve Sarapuk

That the following Councillor be appointed to the **Mackenzie Applied Research Association (MARA)** for a one-year term – October 27, 2020 to October 2021.

1. Councillor Jorgensen

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. j) Mackenzie Frontier Tourist Association (MFTA)

MOTION 20-10-666

MOVED by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **Mackenzie Frontier Tourist Association (MFTA)** for a one-year term – October 27, 2020 to October 2021.

1. Councillor Cardinal
2. Councillor Wardley

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. k) Mackenzie Regional Community Policing Society

MOTION 20-10-667

MOVED by Councillor Driedger

That the following Councillor be appointed to the **Mackenzie Regional Community Policing Society** for a one-year term – October 27, 2020 to October 2021.

1. Councillor Cardinal

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. l) Mackenzie Regional Waste Management Commission

MOTION 20-10-668

MOVED by Councillor Bateman

That the **Mackenzie Regional Waste Management Commission** be received for information.

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. m) Mighty Peace Watershed Alliance

MOTION 20-10-669

MOVED by Councillor Braun

That the following Councillor be appointed to the **Mighty Peace**

Watershed Alliance for a one-year term – October 27, 2020 to October 2021.

1. Councillor Jorgensen

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. n) Northeast Community Adult Learning Council

MOTION 20-10-670

MOVED by Councillor Braun

That the **Northeast Community Adult Learning Council** be received for information.

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. o) Northern Lakes College Community Education Committee

MOTION 20-10-671

MOVED by Councillor Wardley

That the following Councillors be appointed to the **Northern Lakes College Community Education Committee** for a one-year term – October 27, 2020 to October 2021.

1. High Level – Councillor Jorgensen
2. Fort Vermilion – Councillor Cardinal

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. p) Northern Transportation Advocacy Bureau

MOTION 20-10-672

MOVED by Councillor Wardley

That the following Councillors be appointed to the **Northern Transportation Advocacy Bureau** for a partial term – October 27, 2020 to December 31, 2020.

1. Councillor Jorgensen
2. Councillor A. Peters

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. q) Northwest Species at Risk Committee

MOTION 20-10-673

MOVED by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **Northwest Species at Risk Committee** for a one-year term – October 27, 2020 to October 2021.

1. Councillor Jorgensen
2. Councillor Wardley
3. Councillor Cardinal (alternate)

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. r) Regional Economic Development Initiative

MOTION 20-10-674

MOVED by Councillor Jorgensen

That the following Councillors be appointed to the **Regional Economic Development Initiative** for a one-year term – October 27, 2020 to October 2021.

1. Councillor Braun
2. Councillor Wardley

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. s) Veterinary Services Incorporated (VSI)

MOTION 20-10-675

MOVED by Councillor Jorgensen

That the following Councillors be appointed to the **Veterinary Services Incorporated (VSI)** for a one-year term – October 27, 2020 to October 2021.

1. Deputy Reeve Sarapuk
2. Councillor Driedger (alternate)

CARRIED

**EXTERNAL
COMMITTEE**

8. t) Water North Coalition (WNC)

REPRESENTATION:

Councillor E. Peters stepped out of the meeting at 11:35 a.m.

MOTION 20-10-676

MOVED by Councillor Wardley

That the following Councillors be appointed to the **Water North Coalition (WNC)** for a one-year term – October 27, 2020 to October 2021.

1. Reeve Knelsen
2. Councillor Jorgensen

CARRIED

ABOLISHMENT OF COMMITTEES:

6. a) Abolishment of Committees

MOTION 20-10-677

MOVED by Councillor Wardley

That the abolishment of committees be received for information.

CARRIED

Councillor E. Peters rejoined the meeting at 11:40 a.m.

BYLAWS/POLICIES:

9. a) Bylaw 1202-20 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members

MOTION 20-10-678
Requires 2/3

MOVED by Councillor Bateman

That first reading be given to Bylaw 1202-20 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members.

CARRIED

MOTION 20-10-679
Requires 2/3

MOVED by Councillor Cardinal

That second reading be given to Bylaw 1202-20 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members.

CARRIED

MOTION 20-10-680
Requires Unanimous

MOVED by Councillor Braun

That consideration be given to go to third reading of Bylaw 1202-20 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members, at this meeting.

CARRIED UNANIMOUSLY

MOTION 20-10-681
Requires 2/3

MOVED by Councillor Wardley

That third and final reading be given to Bylaw 1202-20 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members.

CARRIED

Reeve Knelsen recessed the meeting at 11:55 a.m. and reconvened the meeting at 12:44 p.m.

BYLAWS/POLICIES:

9. b) Bylaw 1186-20 Procedural Bylaw

MOTION 20-10-682
Requires 2/3

MOVED by Councillor Jorgensen

That the Procedural Bylaw be brought back with amendments in the following areas:

- Section 67 – Electronic participation at meetings
- Section 99 – Delegations relating to legislated appeal processes

CARRIED

BYLAWS/POLICIES:

9. c) Policy ADM050 Council/Administration Protocol

MOTION 20-10-683

MOVED by Councillor Wardley

That Policy ADM050 Council/Administration Protocol – Council Self-Evaluation be completed at a Committee of the Whole Meeting.

CARRIED

OTHER BUSINESS:

10. a) 2021 Council Meeting Dates

MOTION 20-10-684

MOVED by Deputy Reeve Sarapuk

That the 2021 Council meetings be scheduled as follows:

Date	Meeting Type	Location	Time
January 12, 2021	Regular	Fort Vermilion	10:00 a.m.
January 26, 2021	Committee of the Whole	Fort Vermilion	10:00 a.m.
January 27, 2021	Regular	Fort Vermilion	10:00 a.m.
February 9, 2021	Regular	Fort Vermilion	10:00 a.m.
February 23, 2021	Committee of the Whole	Fort Vermilion	10:00 a.m.
February 24, 2021	Regular	Fort Vermilion	10:00 a.m.
March 9, 2021	Regular	Fort Vermilion	10:00 a.m.
March 23, 2021	Committee of the Whole	Fort Vermilion	10:00 a.m.
March 24, 2021	Regular	Fort Vermilion	10:00 a.m.
April 13, 2021	Regular	Fort Vermilion	10:00 a.m.
April 27, 2021	Committee of the Whole	Fort Vermilion	10:00 a.m.
April 28, 2021	Regular	Fort Vermilion	10:00 a.m.
May 11, 2021	Regular	Fort Vermilion	10:00 a.m.
May 26, 2021	Regular	Fort Vermilion	10:00 a.m.
June 8, 2021	Regular	Fort Vermilion	10:00 a.m.
June 22, 2021	Committee of the Whole	Fort Vermilion	10:00 a.m.
June 23, 2021	Regular	Fort Vermilion	10:00 a.m.
July 13, 2021	Committee of the Whole	Fort Vermilion	10:00 a.m.
July 14, 2021	Regular	Fort Vermilion	10:00 a.m.
August 17, 2021	Committee of the Whole	Fort Vermilion	10:00 a.m.
August 18, 2021	Regular	Fort Vermilion	10:00 a.m.
September 14, 2021	Regular	Fort Vermilion	10:00 a.m.
October 26, 2021	Organizational Meeting	Fort Vermilion	10:00 a.m.
October 27, 2021	Regular	Fort Vermilion	10:00 a.m.
November 9, 2021	Regular	Fort Vermilion	10:00 a.m.
November 30, 2021	Regular	Fort Vermilion	10:00 a.m.
December 14, 2021	Regular	Fort Vermilion	10:00 a.m.

CARRIED

**DESTRUCTION OF
BALLOTS:**

11. a) Destruction of Ballots

MOTION 20-10-685

MOVED by Councillor E. Peters

That all ballots used during the 2020 organizational meeting be destroyed.

CARRIED

ADJOURNMENT:

12. a) Adjournment

MOTION 20-10-686

MOVED by Councillor Jorgensen

That the organizational meeting be adjourned at 1:34 p.m.

CARRIED

These minutes were approved by Council on Wednesday, October 28, 2020.

(original signed)

Joshua Knelsen
Reeve

(original signed)

Lenard Racher
Chief Administrative Officer

